

PAYMENT METHODS

Single-ticket purchases made by individuals must be made by credit card, using the a2ru.org website.

Multiple-ticket purchases made by an independent individual or a university representative on behalf of a group (more than 2 people) can be made by credit card. For instructions, please contact a2ru Conference Director Charisse Willis at a2ruconnect@umich.edu.

A university representative wishing to make multiple-ticket purchases for a group of more than 5 people can request an invoice to pay by credit card, check, or wire transfer. Registration is not confirmed or reserved until full payment is received, and invoices will not be issued after October 10, 2022. Please contact a2ru Conference Director Charisse Willis at a2ruconnect@umich.edu to request an invoice for payment.

FINANCIAL SECURITY

For your financial safety, we cannot accept registrations with a credit card number via e-mail.

REGISTRATION CATEGORIES

Undergraduate Students – Students currently enrolled in a bachelor’s or associate’s program at any educational institution. Part-time students are eligible.

Graduate / Post-doc Students – Students currently enrolled in a master’s degree or higher program at any educational institution. If the student has received their PhD, they must currently be enrolled in a post-doctoral program at an educational institution. Part-time students are eligible.

Contingent/Independent – Contingent faculty, independent artists, performers, and scholars. Staff with no institutional support as well as retired/emeritus faculty is also eligible for this category.

Individual – Everyone else!

Member v. Non-member – Members include individual members and the students, staff, faculty, and administration who are currently enrolled and/or employed at our member institutions.

CANCELLATION

Refunds

Registrations are non-refundable.

In the event that the Alliance for the Arts in Research Universities (a2ru) must cancel the conference in its entirety due to circumstances beyond the control of a2ru or venues hosting the event, a2ru may refund the appropriate registration fees to conference registrants. Cancellation of the event in its entirety would only occur for reasons including but not limited to, forces of nature and natural disasters, war, government regulations, sequestration, travel advisories, outbreaks of disease, acts of terrorism or threat of terrorism, disaster, strikes, civil disorder, curtailment of transportation facilities, or other emergencies that make it inadvisable by local, state or federal government officials, illegal or impossible to provide the facilities or to hold the event. Refund requests after the event due to a no-show will be denied.

Under no circumstances will refunds be made for travel expenses related to the conference. Attendees who purchase non-refundable airline tickets do so at their own risk.

Please check with hotels and transportation directly regarding their cancellation policy. Requests to cancel must be made directly with the hotel or transportation company.

Transfers

Transfer to an Individual: A one-time transfer of a paid registration (within the same membership category) can be made before October 15. A \$75 administrative transfer fee will be assessed. No transfers will be made on or after October 15, 2022.

All transfer requests must be submitted in writing via e-mail to the a2ru Conference Director Charisse Willis at a2ruconnect@umich.edu. If the original registrant requested or if the new registrant requires accommodations for dietary restrictions or disabilities, please note this in the request. While we will do our best, certain accommodations may not be able to be made for requests conveyed after September 8, 2022.

Transfer Registration to Different Event Format: A one-time transfer of a paid registration from in-person to the virtual ticket or virtual ticket to in-person can be made. Before September 15, 2022, a \$75 transfer fee will be assessed. From September 15 – October 10, 2022, a \$100 transfer fee will be assessed. No registration transfers will be permitted after October 10, 2022. It will be the participant's responsibility to secure travel and hotel. a2ru will not be responsible for cancelled travel or lodging accommodations.

Add-ons (i.e., breakfast and brown-bag lunches) are non-refundable and non-transferrable.

VIDEO & PHOTO RELEASE

Please note that the Alliance for the Arts in Research Universities (a2ru) will be taking photographs and shooting video throughout the Annual Conference. These photographs and video may be used in publications, including electronic publication, or in audio-visual presentations, promotional literature, advertising, or similar ways. By participating in this event, you voluntarily consent to be recorded and/or photographed by the Alliance for the Arts in Research Universities.

TIME ZONE

Michigan is in the Eastern time zone, and all times listed should be considered EST.

CODE OF CONDUCT

All attendees, speakers, and volunteers at our conference are required to agree with our code of conduct. You can find it [here](#).